

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
February 10, 2015**

The Board of Regents for the University of Science and Arts of Oklahoma met Tuesday, February 10, 2015, in the President's Conference Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Regent Nelson led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 p.m. and asked for roll call. Members present were: Hilary Kitz, Bill Lance, Diane Ming, Chris Mosley, and John Nelson. Members absent were: Mo Anderson and David McLaughlin. Also present were: President John Feaver, Vice President Lynn Boyce, Vice President Dex Marble, Vice President Mike Coponiti, Vice President Michael Nealeigh, Vice President Monica Trevino, Director of Communications and Marketing Kelly Arnold, President of Student Government Debra Park, President of the Alumni Association Ron Carr, Chair of the Staff Association Leah Feild, and Diane Carroll, Executive Assistant to the President and Secretary to the USAO Board of Regents.

Introductions: None

Presentations: None.

Approval of the Minutes of the November 11, 2014 meeting: On a motion by Regent Mosley, seconded by Regent Kitz, the minutes were approved (5-0).

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

Appointments:

Chelsea Butler, Financial Aid Specialist, full time effective January 5, 2015, salary \$25,000. Ms. Butler graduated from USAO in December of 2014, with a Bachelor of Arts in Sociology. She was given the honor of the Distinguished Graduate Award and was also acknowledged as one of the Outstanding Graduates for the Division of Social Sciences and Business.

Change in Status:

Stephen Lasseter, Interim Head Custodian, effective October 14, 2014, salary \$23,440.

Laura Coponiti, Director of Financial Aid, effective January 1, 2015, salary \$57,470.

Lisa Hanks, Assistant Director Financial Aid, effective January 1, 2015, salary \$37,000.

Retirements:

Nancy Moats effective December 31, 2014 – 16 Years of Service

Nancy Warden effective April 30, 2015 – 34 Years of Service

Resignations:

Christopher Walker effective December 5, 2014

Alvin Young, Jr. effective January 8, 2015

Recommendation for Spring 2015 Adjunct

James Adams	Mathematics
Kent Barker	Music
Michael Bendure	Communication
Dan Bice	Deaf Education
Patricia Carr	Mathematics
Jamie Caves	Business Administration
Matthew Caves	Business Administration
Scott Charlson	Education
Carrie Chavers	Theatre Arts
Amber Diaz	Speech Language Pathology
David Duncan	Communication
Pam Foster	Psychology
Emily Godwin	Theatre Arts
Jerry Hargis	Communication
Sam Hayden	Physical Education
Rachel Jackson	Indian Studies
Johanna Lewis	Business Administration
Bonnie Pendleton	Speech Language Pathology
Kim Roberts	IDS
Bill Robinson	Psychology
Dwight Sehon	Accounting
Kate Sekula	Music
Donna Settlemires	Music
Joe Settlemires	Music
Mamie Sprinkle	Music
Kenny Tolman	Art/Photography

On a motion by Regent Ming second by Regent Lance, the Board voted unanimously to approve the personnel actions.

2. Financial Statements – Vice President for Business and Finance Mike Coponiti covered the monthly financials with the group.

No action was necessary.

3. Ratify Adoption of Schedule for Regents Meetings for 2015- President Feaver explained this was a routine action by the Board in its December meeting.

BOARD ADOPTION FOR SCHEDULE OF REGULAR MEETINGS 2015

To be filed in the office of Secretary of State no later than December 15, 2014.

RE: HB 1416 of the 1st Regular Session of the 36th Oklahoma Legislature (1977).

DATE: December 9, 2014

STATE PUBLIC BODY: University of Science and Arts of Oklahoma

ADDRESS: 1727 West Alabama
Chickasha, Oklahoma 73018

TELEPHONE: 405-224-3140

DATE	TIME	PLACE OF MEETING
February 10, 2015	1:30 pm	USAO Campus
April 14, 2015	1:30 pm	USAO Campus
June 9, 2015	1:30 pm	USAO Campus
September 8, 2015	1:30 pm	USAO Campus
November 10, 2015	1:30 pm	USAO Campus
December 8, 2015	1:30 pm	USAO Campus

Name of Person Reporting Dates: John Feaver
Title: President

Signature: _____

On a motion by Regent Kitz, seconded by Regent Mosley, the Board voted unanimously to approve the Schedule for Regular Meetings.

4. Ratify Academic Calendar for 2015-2016- President Feaver explained this was a routine action by the Board in its December meeting.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Return by January 15, 2015

Electronic submission with President's signature is preferred (to sbeauchamp@osrhe.edu).

Institution: University of Science and Arts of Oklahoma

ACADEMIC CALENDAR FOR 2015-2016

Summer Session (2015):

Semester begins (first day of classes)	_____ APR 27 _____
1 st 5-week session (begins and ends)	_____ APR 27-MAY 29 _____
2 nd 10-week session (begins and ends)	_____ JUN 1-AUG 5 _____
Please list dates of all holidays and breaks (no classes)	_____ MAY 25 _____ _____ JUL 2-3 _____
Semester ends (last day of 10-week classes including final exams)	_____ AUG 5 _____
Commencement date (graduation ceremony-if applicable)	_____ N/A _____

Fall Semester (Fall 2015):

Semester begins (first day of 15-week classes)	_____ AUG 24 _____
1st 8-week session (begins and ends)	_____
2nd 8-week session (begins and ends)	_____
1st 4-week session (begins and ends)	_____
2nd 4 week session begins and ends)	_____
3rd 4-week session (begins and ends)	_____
4th 4 week session (begins and ends)	_____
Please list dates of all holidays and breaks (no classes)	_____ SEP 7 _____ _____ OCT 15-16 _____ _____ NOV 25-27 _____
Semester ends (last day of 15-week classes including final exams)	_____ DEC 4 _____
Commencement date (graduation ceremony-if applicable)	_____ DEC 4 _____

Spring Semester (Spring 2016):

Semester begins (first day of 15-week classes)	_____ JAN 7 _____
1st 8-week session (begins and ends)	_____
2nd 8-week session (begins and ends)	_____
1st 4-week session (begins and ends)	_____

2nd 4 week session begins and ends) _____
 3rd 4-week session (begins and ends) _____
 4th 4 week session begins and ends) _____
 Please list dates of all holidays and breaks (no classes) _____ MAR 14-18 _____

 Semester ends (last day of 15-week classes including final exams) _____ APR 20 _____
 Commencement date (graduation ceremony) _____ APR 22 _____

Intercessions (classes that meet between regularly scheduled semesters or that meet between summer session and fall semester, between fall semester and spring semester, or between spring semester and summer session):

	Fall 2015 (between summer 2015 and fall 2015)	Spring 2016 (between spring 2016 and summer 2016)	Summer 2016 (between spring 2016 and summer 2016)
Intercession begins	_____ N/A _____	_____ N/A _____	_____ N/A _____
Intercession ends (including final exams)	_____ N/A _____	_____ N/A _____	_____ N/A _____

Summer 2015 (if applicable):

Final add/drop date 5 week/first 4 week classes: _____ APR 29 _____
 Final add/drop date 2nd 10 week classes: _____ JUN 4 _____

Fall 2015 (if applicable):

Final add/drop date 15 week/first 8 week classes: _____ AUG 28 _____
 Final add/drop date 2nd 8 week classes: _____

Spring 2016 (if applicable):

Final add/drop date 15 week/first 8 week classes: _____ JAN 14 _____
 Final add/drop date 2nd 8 week classes: _____

Alternative Schedules (please describe any alternative schedules)

Signature of President _____ **Date** _____

*****Note: Spring Break should be scheduled for the week that encompasses the third Wednesday in March*****

On a motion by Regent Mosley, seconded by Regent Lance, the Board voted unanimously to approve the 2015-2016 Academic Calendar.

5. Ratify Authorization to Purchase VDI Replacement for Computer Lab and Classroom Computers-

Regent Nelson reported that the Finance and Audit Committee met on December 15th at 4:00 p.m.

REQUEST FOR AUTHORIZATION TO PURCHASE VDI REPLACEMENT FOR COMPUTER LAB AND CLASSROOM COMPUTERS

Currently we have standard computer desktop systems in place in all campus classrooms and computer labs. These standard computers must be replaced every five years to maintain their usefulness to faculty and students. At \$1,000 per replacement, this amounts to approximately \$200,000 in expenses, spread out over five years, not counting energy costs and countless hours of IT staff configuring and maintenance time in configuration and maintenance.

We have tested a couple of products in a relatively new area called Virtual Desktop Infrastructure (VDI). Basically this product line, using what is called a "thin client", will allow for USAO to completely dispense with purchasing new computers as mentioned above and only purchase one small box, called a client. This client will communicate back to a server which will distribute software to the client on an as-needed basis. This will allow for us to maintain only a few configurations of the needed software for the labs and classrooms and not 200 configurations. Software will be maintained and upgraded in one location, on the server, and not on 200 machines. The clients also use considerably less power which will lower our energy usage on campus.

In our testing of the two products, one proved very unsatisfactory in terms of the management of the systems and ease of use for the students. The other, made by Dell Computers, worked quite well and this proposal is a request to purchase their system.

Over the past four years we have deferred purchasing replacement computers for several labs and classrooms, approx. 123 in total. We have been able to do this only by constantly working on these systems and adding hard disk space and memory. This represents about \$123,000 in expenses "saved up" for this purchase. The total cost of the proposal is \$136,256.14.

The VDI system will replace all of the deferred purchases plus the planned purchases for the upcoming spring cycle. This purchase is on Oklahoma State Contract and will be from Dell Computers with installation assistance from Interworks, Inc. Funding will come from Section 13 and New College Funds.

The President recommends acceptance of the proposed request to purchase VDI replacement.

Regent Nelson recommends the replacement for lab and classroom computers, and the Board voted unanimously to approve.

6. Ratify Approval of the Campus Grounds Master Plan –

Regent Nelson called on Regent Mosley to report on the Campus Grounds Master Plan. Regent Mosley reported that the Housing and Physical Plant Committee met on December 11th at 1:00 p.m.

REQUEST APPROVAL OF THE CAMPUS GROUNDS MASTER PLAN

One of four projects of the *Ready, Set, NOW Campaign*, the initial goal of the Campus Grounds Master Plan project is to development a guiding document. For this purpose the University contracted with the Oklahoma City architectural firm, ADG, Inc. ADG has developed a plan that continues the park-like tradition of the historic campus while expanding pedestrian access, creating attractive and functional outdoor gathering places and providing for consistent treatment of key campus landscaping features and bare spots.

The President recommends acceptance of the proposed Campus Grounds Master Plan.

Regent Mosley recommends the approval of the Campus Grounds Master Plan, and the Board voted unanimously to approve.

7. Ratify Approval to Name Lawson Apartments-

Regent Nelson called on Regent Mosley to report on the approval to name Lawson Apartments. Regent Mosley reported that the Housing and Physical Plant Committee met on December 11th at 1:00 p.m.

REQUEST APPROVAL TO NAME LAWSON APARTMENTS

The Lawson Apartments consist of historic Lawson Hall, which serves as the apartment clubhouse, and three apartment buildings which the administration recommends be named after historically distinguished faculty, in this case Anna Lewis, Martha Shackelford and Ingrid Shafer.

The President recommends acceptance of the naming of Lawson Apartments.

Regent Mosley recommends approval to name Lawson Apartments, and the Board voted unanimously to approve.

8. President's Report

The President addressed the Board on the following items:

- a. The President reported on both a biography of Ingrid Shafer and a history of the college now in production.
- b. Monica Trevino, Vice President for Enrollment Management reported on student recruiting and projections for the fall of 2015 which look very promising.

- c. Michael Nealeigh, Vice President for Advancement reported on fundraising efforts, and about the unusual public interest in the Neal Gaiman visit at USAO's next Emerson-Weir Liberal Arts Symposium.

9. Remarks from Representatives to the Board:

- i. Faculty Association – President Feaver handed out a report from Dr. Shelley Rees, President of the Faculty Association.
- ii. Student Association – Debra Park, President of Student Government reported on the many activities of Student Government.
- iii. Alumni Association – Ron Carr, President of the Alumni Association reported on the many projects the Alumni are working on at this time, and their direction.
- iv. Staff Association – Leah Feild, Chair of the Staff Association reported on the many activities of the Staff Association

10. Time and Place of Next Meeting – the next meeting will be held Tuesday, April 14, 2015, at 1:30 p.m. on the USAO campus.

11. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” – None.

12. Executive Session – Regent Nelson asked for a motion to move the meeting into executive session. On a motion by Regent Lance, seconded by Regent Kitz, the Board voted unanimously to move into Executive Session. Regent Nelson declared the Board in Executive Session at 2:40 p.m. in order to address the remaining agenda items.

- a. Reporting of President's Compensation to Teacher Retirement
- b. Reemployment of President for Next Fiscal Year
- c. Reemployment of Administrators for Next Fiscal Year
- d. Three-Year Review of Tenured Faculty

13. Return to Open Session – Regent Nelson asked for a motion to move the meeting into open session. On a motion by Regent Lance, seconded by Regent Ming, the Board voted unanimously to return to Open Session at 2:59 p.m.

- a. Reporting of President's Compensation to Teacher Retirement.

On a motion by Regent Lance, seconded by Regent Kitz, the Board voted unanimously to approve reporting of the President's Compensation to Teacher Retirement.

- b. Action on reemployment of President for next fiscal year

On a motion by Regent Ming, seconded by Regent Kitz, the Board voted unanimously to reemploy the President for next fiscal year.

- c. Action on reemployment of administrators for next fiscal year

On a motion by Regent Kitz, seconded by Regent Lance, the Board voted unanimously to reemploy administrators for next fiscal year.

- d. Action on three-year review of tenured faculty

On a motion by Regent Ming, seconded by Regent Lance, the Board voted unanimously to approve the three-year review of tenured faculty.

14. Adjournment – On a motion by Regent Nelson, seconded by Regent Kitz, the Board voted unanimously to adjourn. Regent Nelson declared the Board meeting adjourned at 3:08 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.