

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
September 14, 2016**

The Board of Regents for the University of Science and Arts of Oklahoma met Wednesday, September 14, 2016, in the President's Conference Room on the USAO campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Regent Anderson led the group in the Pledge of Allegiance and then called the meeting to order at 1:30 and asked for roll call. Members present were: Mo Anderson, GT Bynum (through skype), David Ferrell, Bill Lance, Diane Ming, and Chris Mosley. Absent were Dave McLaughlin. Also present were: President John Feaver, Vice President Krista Maxson, Vice President Monica Trevino, Vice President Mike Coponiti, Vice President Lynn Boyce, Vice President Sid Hudson, Director of Communications and Marketing Amy Goddard, President of the Alumni Association Ron Carr, President of the Faculty Association Dr. JC Casey, Chair of the Staff Association Robyn Rogers, President of Student Government Cody Coponiti, and Diane Carroll, Executive Assistant to the President and Secretary to the USAO Board of Regents.

Introductions: None

Presentations: Regent Anderson presented the Regents Employee of the Year Award to Eric Akins, Grounds crew.

Mr. David Ferrell was sworn in as the newest USAO Regent.

Approval of the Minutes of the June 14, 2016 meeting: On a motion by Regent Mosley, seconded by Regent Ferrell, the minutes were approved (6-0).

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

Appointments:

Rick Braden, Carpenter, full-time effective July 1, 2016, salary \$21,500.

Alexandria Hampton, Assistant Women's Soccer Coach, part-time effective August 1, 2016, salary \$6000.

Brian Coburn, Technical Director, full-time effective August 19, 2016, salary \$32,000.

McKinsey Schumpert, Assistant Women's Basketball Coach, part-time effective August 22, 2016, salary \$16,640.

Kendre Talley, Assistant Men's Basketball Coach, part-time effective September 6, 2016, salary \$16,640.

Cathy Perri, Assistant to President/ Director, Autism Spectrum Support Program, full-time effective September 6, 2016, salary \$75,000.

Change in Status:

Bobbie Shores, Lawson Housing Director (.75FTE), Admissions Counselor (.25FTE), effective July 15, 2016, salary \$37,200.

Roland Nunez, Director Student Development/Assistant to the Dean/Residence Life and Housing Coordinator (Sparks Hall), effective July 15, 2016, salary \$32,000.

Niall Crick, Assistant Men's and Women's Soccer Coach (.5FTE) & Assistant Cross Country Coach (.25FTE), effective August 1, 2016, salary \$21,640.

April Lawrence, Admissions Counselor/Assistant Director Recruitment Strategies, effective August 15, 2016, salary \$30,000.

Laura Coponiti, Dean of Admissions & Financial Aid, effective August 15, 2016, salary \$61,500.

Sarah Crevar, Transfer Admissions Coordinator/Assistant Director of Admissions, effective August 15, 2016, salary \$36,000.

Resignations:

Phillip Bradshaw, effective May 15, 2016

Tommy Hubbard, effective July 12, 2016

Brian Steele, effective July 21, 2016

Wendi Ferrell, effective July 31, 2016

Clint Givens, effective August 9, 2016

Mason Cole, effective August 15, 2016

Novella Robinson, effective August 19, 2016

Terry Jones, effective August 20, 2016

On a motion by Regent Ming, seconded by Regent Lance, the Board voted unanimously to approve the personnel actions. (6-0)

2. Financial Statements – Vice President for Business and Finance Mike Coponiti covered the monthly financials with the group.

No action was necessary.

3. Report Financial Aid for FY15-16- Chair Anderson called on Ms. Laura Coponiti, Director of Financial Aid and Dean of Admissions, to report on the status of financial aid for FY15-16. Ms. Coponiti said at this time of the year the Financial Aid Office is working on three academic years; closing and reporting for 2014-15, actively administering aid for 2016-17, and planning ahead for 2017-18 for recruiting and retention purposes. She explained the various uses of student aid funds that include federal, state and USAO foundation resources.

No action was necessary.

4. Request Approval to Changes in the Faculty Handbook – Chair Anderson called on Regent Mosley who reported that the Policies and Procedures Committee met on Wednesday, September 14, 2016, at 11:00 a.m. in the President’s Conference Room to consider the request.

With a recommendation from Regent Mosley to accept the proposal, the Board voted unanimously to approve the changes to the Faculty Handbook.

5. Request Approval to Changes in the Student Handbook - Chair Anderson called on Regent Mosley who reported that the Policies and Procedures Committee met on Wednesday, September 14, 2016, at 11:00 a.m. in the President’s Conference Room to consider the request.

With a recommendation from Regent Mosley to accept the proposal, the Board voted unanimously to approve the changes to the Student Handbook.

6. Due to a technical error with the posting of the 2016 regular meeting schedule on the Secretary of State’s website, all actions previously voted upon and taken by the Board during its first three meetings of 2016 require ratification by the Board at this time. Those actions include: . . .

- a. Approval of Minutes for December 8, 2015 – February 2016
- b. Approval of Proposed Curriculum Changes – February 2016
- c. Reemployment of President for Next Fiscal Year – February 2016
- d. Reemployment of Administrators for Next Fiscal Year – February 2016
- e. Three-Year Review of Tenured Faculty – February 2016
- f. Approval of Minutes for February 9, 2016 – April 2016
- g. Request for Approval of Curriculum Changes – April 2016
- h. Consideration of Reappointment of Professional and General Staff for FY2016-2017 – April 2016
- i. Consideration of Tenure Decisions for 2016-2017 – April 2016

- j. Consideration of Appointment of Faculty and Division Chairs for 2016-2017 – April 2016
- k. Consideration of Promotion Decisions for 2016-2017 – April 2016
- l. Approval of Minutes for April 12, 2016 – June 2016
- m. Request to Consider Increasing Tuition & Mandatory Fees FY2016-2017 – June 2016
- n. Request to Consider Setting Guaranteed Tuition Rate for FY2016-2017 – June 2016
- o. Request to Approve Proposed FY2016-2017 Budget – June 2016
- p. Request Authorization to Select External Auditor for 2015-2016 – June 2016
- q. Request for Authorization to Purchase Computer Equipment – June 2016
- r. Request for Approval to Change Student Constitution – June 2016
- s. Request for Approval of Curriculum Changes – June 2016
- t. Appointment of Regents Committees for FY2016-2017 – June 2016
- u. Election of Officers for FY2016-2017 – June 2016
- v. Authorization for Regents Committees to Act on Behalf of Board – June 2016
- w. Recommendations for Faculty and Staff Salaries for FY2016-2017 – June 2016

On a motion by Regent Lance, seconded by Regent Mosley, the Board voted unanimously to approve the ratification to items a-w.

7. President's Report

The President addressed the Board on the following items:

- a. President Feaver reported on enrollment and had Vice President Trevino report on housing being at full capacity. There are plans in the works for more student housing.
- b. Vice President Hudson reported on scholarships.
- c. Ms. Cassandra Ersland, Director of Development reported on a new campaign "Day of Giving" which will take place on October 10th.
- d. Ms. Amy Goddard, Director of Communications and Marketing reported on the advantages and opportunities of using social media for marketing and recruiting.
- e. President Feaver introduced Ms. Cathy Perri, the Assistant to the President and Director of the Autism Spectrum Program. Ms. Perri talked about her vision for USAO.

8. Remarks from Representatives to the Board:

- i. Faculty Association – Dr. JC Casey, President of the Faculty Association gave the Regents a Handout of faculty activities
- ii. Student Association – Cody Coponiti, President of Student Government reported on the new Student Success Center on other student activities
- iii. Alumni Association – Ron Carr, President of the Alumni Association reported Homecoming and the many activities of the Alumni Association.
- iv. Staff Association – Robyn Rogers, Chair of the Staff Association reported that

staff has had a busy summer.

9. Time and Place of Next Meeting – the next meeting will be held Wednesday, November 9, 2016 at 1:30 p.m. on the USAO campus.

10. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” –

11. Adjournment – On a motion by Regent Mosley, seconded by Regent Ming, the Board voted unanimously to adjourn. Chair Anderson declared the Board meeting adjourned at 2:52 p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.