

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
June 10, 2020**

The Board of Regents for the University of Science and Arts of Oklahoma met Wednesday, June 10, 2020, via video conference. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Act. Chair David Ferrell led the group in the Pledge of Allegiance and then called the meeting to order at 1:34pm and asked for roll call. Members remotely present via video conference: Tom Cordell, Bill Lance, David McLaughlin, Diane Ming, and Chris Mosley. Members physically present on campus: David Ferrell. Members absent: Cale Walker. President John Feaver was also physically present on campus. Vanessa McNabb, Executive Assistant to the President and Secretary to the USAO Board of Regents participated remotely via video conference. Others remotely present via video conference: Vice President Donna Gower, Vice President Mike Coponiti, Vice President Sid Hudson, Vice President Monica Trevino, Director of Communications and Marketing Amy Goddard, Director of Alumni Development Misti McClellan, and Faculty Association Chair Katie Davis.

Introductions: None.

Presentations: President Feaver introduced Ms. Kelly Wilkerson. Ms. Wilkerson will be joining the Board beginning July 1, 2020, taking the place of Regent Bill Lance whose seven-year term expires June 30, 2020.

Approval of the Minutes of the April 8, 2020 regularly scheduled meeting and the April 22, 2020 special meeting: On a motion from Regent Lance, seconded by Regent Cordell, the minutes were approved unanimously.

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

a. Appointments

Zachary Banker, effective March 23, 2020, full-time, Security, salary \$22,880
Amber Diaz, effective August 26, 2020, full-time, Instructor of Speech Language Pathology, salary \$42,500
Chad Eggar, effective May 4, 2020, full-time, Creative Services Coordinator, salary \$32,000

b. Change in Status

Shelley Rees, Chair of IDS, effective May 1, 2020 – new salary: \$76,590

c. Resignations

Devon Gunter, effective August 10, 2020
Debra Holmes, effective April 24, 2020

d. Retirements

Patricia Davis, effective June 30, 2020
Linda McCoy, effective June 30, 2020

e. Recommendation of Fall Adjuncts

Susan Adams-Johnson	Music
Hunter Bishop	Varsity Athletics
Ron Blankinship	Music
McKenna Bradshaw	Physical Education
Patricia Carr	Mathematics
Jamie Caves	Business Administration
Matthew Caves	Management
Alexis Coleman	Creative Writing
David Duncan	Communication
Judy Duprez	Mathematics/Biology
Debbie Earley	Speech Language Pathology
Chad Eggar	Art
Rhenada Finch	Music
Pamela Foster	Psychology
Chris Francis	Varsity Athletics
Emily Godwin	Theatre Arts/Physical Education
Jimmy Hampton	Varsity Athletics
Julie Harris	Student Teacher Supervision
Scott Haselwood	Education
Kari Henricks	Education
Steve Holden	Varsity Athletics
Bishop Hunter	Varsity Athletics
Rachel Jackson	American Indian Studies
Chisum Lane	Education
Rob Miles	Management
Amanda Mullins	Sociology
Andy Myers	Art
Mary Reynolds	Mathematics
Emily Rixstine	Music
Anna Roach	Music
Bill Robinson	Psychology
Mike Ross	Varsity Athletics
Annette Shaw	Physical Education

Bret Smithey	Music
Mamie Sprinkle	Music
Francisco Venegas	Music
Jadyn Wallis	Physical Education
Christine Wans	Music
Brian Worthington	Varsity Athletics

On a motion from Regent McLaughlin, and seconded by Regent Lance, the Board voted unanimously to approve the personnel actions.

2. Monthly Financial Statements – Vice President for Business and Finance Mike Coponiti covered the monthly and quarterly financials with the group.

No action was necessary.

3. Request to Approve Proposed FY2020-2021 Budget – The Education and General Budget consists of state appropriations and locally generated revolving funds. Appropriations from the Oklahoma Legislature to the higher education system are allocated to individual institutions by the Oklahoma State Regents for Higher Education.

As it affects this institution, the state allocation to USAO was decreased by 3.95% or \$228,131.00.

The attached pages contain information concerning legislative appropriations to higher education and State Regents’ allocations to USAO. These materials are drawn from packets that were distributed to state institutions following the State Regents’ May 29th meeting.

Schedules A, B, and C of USAO’s E&G FY20-21 Budget were presented. These schedules show a total proposed expenditure of \$13,086,968. The total amount is inflated by reporting \$833,249 for authorized fee waivers. That amount is included as income and expenditures, but it represents only a waiver of tuition and not funds available for expenditure. Also included is an allocation of \$17,439 to Jane Brooks School for the Deaf for which USAO acts as the pass-through agency for the State of Oklahoma and \$1,020,519 in Federal CARES Act funds to be used to offset the impact of COVID-19 which includes emergency grants to students.

Oklahoma State Regents for Higher Education
655 Research Parkway, Suite 200
Oklahoma City, OK 73104

EDUCATIONAL AND GENERAL BUDGET - FY2020-2021
PART I - PRIMARY BUDGET

Schedule A
Summary of Educational and General Expenditures by Function

Agency #	150	Date Submitted:	June 10, 2020
Institution Name:	University of Science and Science and Arts of Oklahoma		
President:	Dr. John Feaver		

EXPENDITURES BY ACTIVITY/FUNCTION			
Activity Number	Activity/Function	FY2020-2021 Amount	Percent of Total
	Educational & General Budget - Part I:		
11	Instruction	5,233,959	40.0%
12	Research	178,771	1.4%
13	Public Service	5,000	0.0%
14	Academic Support	1,257,111	9.6%
15	Student Services	2,000,358	15.3%
16	Institutional Support	1,866,698	14.3%
17	Operation and Maintenance of Plant	1,711,822	13.1%
18	Scholarships and Fellowships	833,249	6.4%
	Total Expenditures by Activity/Function:	13,086,968	100.0%

FUNDING			
Fund Number	Fund Name	FY2020-2021 Amount	Percent of Total
	E&G Operating Revolving Fund:		
290	Revolving Funds	6,480,738	49.5%
290	State Appropriated Funds - Operations Budget	5,552,154	42.4%
290	State Appropriated Funds - Grants, Contracts and Reimbursements	33,557	0.3%
490	Federal Stimulus Funds - CARES	1,020,519	7.8%
	Total Expenditures by Fund:	13,086,968	100.0%

Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY2020-2021
PART I - PRIMARY BUDGET
Schedule B
Summary of Educational and General Expenditures by Object

Institution:	University of Science and Science and Arts of Oklahoma
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EXPENDITURES BY OBJECT			
Object Number	Object of Expenditure	FY2020-2021 Amount	Percent of Total
1	Personnel Services:		
1a	Teaching Salaries	2,902,596	22.2%
1b	Professional Salaries	2,130,440	16.3%
1c	Other Salaries and Wages	1,308,465	10.0%
1d	Fringe Benefits	2,875,960	22.0%
1e	Professional Services	-	0.0%
	Total Personnel Service	9,217,461	70.4%
2	Travel	89,571	0.7%
3	Utilities	350,000	2.7%
4	Supplies and Other Operating Expenses *	1,718,662	13.1%
5	Property, Furniture and Equipment	141,039	1.1%
6	Library Books and Periodicals	73,432	0.6%
7	Scholarships and Other Assistance	833,249	6.4%
8	Transfer and Other Disbursements **	663,554	5.1%
	Total Expenditures by Object	13,086,968	100.0%

Oklahoma State Regents for Higher Education
EDUCATIONAL AND GENERAL BUDGET - FY2020-2021
PART I - PRIMARY BUDGET

Schedule C
REPORT OF EDUCATIONAL AND GENERAL REVENUE, EXPENDITURES, AND UNOBLIGATED RESERVE

Institution Name:		University of Science and Science and Arts of Oklahoma	
Revenue Description	FY2020-2021 Amount	Percent of Total	
1. Beginning Fund Balance July 1, 2020 (Cash Basis)	528,639		
2. Expenditures for Prior Year Obligations	-		
3. Unobligated Reserve Balance July 1, 2020 (line 1 - line 2)	528,639	←Formula	
4. Projected FY2021 Receipts:			
State Appropriated Funds - For Operations	5,552,154	43.0%	
State Appropriated Funds - For Grants, Contracts and Reimbursements	33,557	0.3%	
Federal Appropriations	-	0.0%	
Local Appropriations	-	0.0%	
Resident Tuition (includes tuition waivers)	4,191,143	32.5%	
Nonresident Tuition (includes tuition waivers)	422,228	3.3%	
Student Fees - Mandatory and Academic Service Fees	731,425	5.7%	
Gifts, Endowments and Bequests	200,000	1.6%	
Other Grants, Contracts and Reimbursements	-	0.0%	
Sales and Services of Educational Departments	2,000	0.0%	
Organized Activities Related to Educational Departments	15,000	0.1%	
Technical Education Funds	-	0.0%	
Other Sources	731,000	5.7%	
Federal Stimulus Funds - CARES	1,020,519	7.9%	
5. Total Projected FY2021 Receipts	12,899,026	100.0%	
6. Total Available (line 3 + line 5)	13,427,665	←Formula	
7. Less Budgeted Expenditures for FY2021 Operations	13,086,968	←Link to Sch A	
8. Projected Unobligated Reserve Balance June 30, 2020 (line 6 - line 7)	340,697	←Formula	

ALLOCATION OF STATE APPROPRIATED FUNDS
Fiscal Year 2020-2021
UNIVERSITY OF SCIENCE & ARTS OF OKLAHOMA

	FY20 Total State Allocated Funds	FY21 Performance Funding Formula	FY21 Performance Funding Allocation	FY21 Allocation Adjustments	FY21 Total State Allocated Funds	Total Inc/Dec from FY2020 Allocation \$ Amount	Percent
University of Science and Arts of Oklahoma	5,780,285	0.80%		(228,131)	5,552,154	(228,131)	(3.95%)

The Concurrent Enrollment Waiver reimbursement amount is \$16,118 and will be transferred on a monthly basis in addition to your state appropriations.



OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Improving our future by degrees

May 29, 2020

To: Presidents of Institutions and Directors of Higher Education Centers

Dear Presidents and Directors:

Re: FY2021 Allocation of State Appropriated Funds

At their meeting on May 29, 2020, the State Regents approved the FY2021 allocation of state-appropriated funds for universities, colleges, constituent agencies, higher education centers, and special programs. The State Regents' action includes allocations for tuition waiver reimbursements and Section 13 Offset funding. A packet of material is enclosed for use in completing your FY2021 budget for submission to this office.

Budget Timetable:

- **June 10, 2020** Institutional budget forms due in State Regents' Office - Three (3) hole-punched sets
- **June 10, 2020** FY21 Tuition and Mandatory Fees Request due
- **June 10, 2020** Campus Master Plan due electronically – EXCEL format
- **June 24, 2020** Electronic Entry due in the OMES Spreadsheet format to OSRHE
- **June 24, 2020** Tuition Request Review with the State Regents
- **June 25, 2020** State Regents meet to consider FY2021 budgets

Budget Allocations, Guidelines and Other Related Information:

The following items are included in the packet for completion of your institutional budget:

- State appropriations detail for your institution, constituent agency or higher education center.
- State Regents' FY2021 Budget Principles and Guidelines.
- State Regents' agenda item providing details of the allocation of state appropriated funds for all institutions, constituent agencies, centers, and programs.
- Tuition Principles and Guidelines for FY2021.

Budget Forms:

In an effort to reduce unnecessary paper consumption, you will not receive a sample copy of the budget forms in your packet. Also, this year we are requesting *three (3)* paper copies of your budget SRA-3 Forms. Electronic versions of all budget forms and instructions have been provided to your Chief Business Officer and/or Chief Budget Officer and include the following:

Educational & General – Part I Budget Forms, Schedules A-F
Educational & General – Part II Budget Forms, Schedules A-C
700 Fund Agency Special Accounts – Schedule G
Capital Allotment by Fund – Schedule H
Background Data Forms
OMES Electronic EXCEL Spreadsheet Format

Budget Forms and Background Data:

It is very important that all information contained in these forms be as complete and accurate as possible. It is from this information that this office prepares the *Educational and General Budget – Summary and Analysis* for the 2021 fiscal year. This document receives widespread distribution to the Legislature and other higher education constituents. Of particular importance is the data on projected reserves and projected uses of reserve funds. Continuing past practices, the Oklahoma State Regents for Higher Education's (OSRHE) staff will continue to scrutinize for proper budgeting of expenditures, in accordance with National Association of College and University Business Officers (NACUBO) reporting standards.

Budget Submission:

In order for staff to compile information on the budgets for the June 25, 2020, State Regents' meeting, you are asked to submit your budget schedules by **close of business on Wednesday, June 10, 2020**. We recognize that your governing board may not have met to approve the budget by June 10, 2020; in that case, as in prior years, please submit your materials stamped "Draft," with the understanding that we will incorporate any changes made by the governing board through the budget revision process. After approval, a copy will be filed with the Office of Management and Enterprise Systems (OMES).

You are required to provide three (3) sets, copied on three-hole punched paper, of the emailed State Regents budget forms (SRA-3) and related budget background material.

Office of Management and Enterprise Systems Requirements:

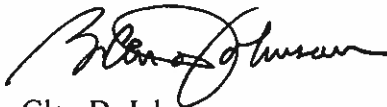
Title 62, Section 34.42 of the Oklahoma Statutes requires each state agency, department, board, commission and institution to file an annual Budget Work Program (BWP) with OMES and the Legislative Service Bureau before encumbrances and expenditures can be made. Your FY2021 BWP is to be submitted June 1 "or as soon thereafter as possible," according to law.

All institutions should prepare their budgets directly on the OMES EXCEL Spreadsheet Budgeting Format and then transmit the worksheet electronically to the OSRHE for approval at any time between now and Wednesday, June 24, 2020. The required accompanying paperwork should be submitted to the OSRHE's office as well. All expenditures should be budgeted by object code as reflected on the Schedule F in your budget SRA-3 Forms. All departments and budget centers for FY2021 are established in the system and are ready for entry through the electronic spreadsheet process. Please include any allotment required for the expenditure of CARES Act federal stimulus funding in the new fiscal year.

Oklahoma statutes also require that each institution file its latest organizational chart with OMES. Please provide two (2) copies of the organizational chart along with your SRA-3 Budget Forms submission. **OMES will not approve your institution's FY-2021 Budget Work Program until your organizational chart has been submitted.** The chart should provide sufficient detail of the employee section of the E&G Budgets with each position matched to a referenced department and the lines of authority identified within the employee positions listing.

If you have any questions or need additional clarification, please contact Ms. Sheri Mauck, Interim Vice Chancellor for Budget and Finance, by email at smauck@osrhe.edu, or by telephone at (405) 225-9201. Thank you for your cooperation and assistance.

Sincerely,



Glen D. Johnson
Chancellor

Enclosures

Meeting of the
OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
May 29, 2020

AGENDA ITEM #8-a:

Educational and General Budgets

SUBJECT: Allocation of FY21 state appropriations to colleges, universities, constituent agencies, centers, Regents' operations and other special programs and approval of the Budget Principles and Guidelines for FY21.

RECOMMENDATION:

It is recommended that the State Regents approve the allocation of state appropriated funds for FY21 appropriations in an amount that totals \$770,414,742, as presented in the following schedules.

ANALYSIS:

State Appropriated Funds

The 2020 Legislature appropriated funding in Senate Bill 1922 of \$770,414,742 for educational operations in FY21. The total FY21 state appropriation represents a decrease in state appropriations of \$31,655,316, or 3.95%. The Legislature overrode the Governor's veto of the Senate Bill 1922, on May 13, 2020. Funding for OKPromise in the amount of \$70 million will also be received for FY2021.

The FY2021 allocation of \$12.9 million for Concurrent Enrollment Wavier reimbursements includes a decrease in appropriations of \$533,450, representing a 3.95% reduction from the FY2020 allocation level. Institutions will only be reimbursed for 95.1 percent of the total eligible waivers for high school senior students that our institutions were required to provide in FY2020. In accordance with statute and State Regents' policy, the high school senior waivers must be fully funded before reimbursement for concurrent enrollment waivers granted to high school juniors; thus, in FY2021 no funding is available to reimburse the institutions for waivers provided to high school juniors.

The FY2021 allocation for National Guard Waiver reimbursements will be \$1,390,998, representing a decrease of \$57,154, or 3.95%. This allocation will be applied to the total eligible cost of the waivers of \$2,610,350 for 23,076 credit-hours. The reimbursements will cover 53.3 percent of the total amount waived in the prior academic year.

The Section 13 Offset Program will be funded at \$13,548,766. A decrease of \$556,700 represents a 3.95% reduction from the FY2020 allocation level for this program and will

affect our institutions' abilities to continue to address deferred maintenance projects that have accumulated over the last decade. The types of projects funded through this program include more efficient facilities management systems, as well as health, safety and ADA upgrades required on our campuses.

The FY2021 allocations for the nine scholarship programs administered through the State Regents' office will be decreased by a combined total of \$984,674, or 3.95% from the previous fiscal year (FY2020). This decrease is estimated to eliminate over 550 awards for FY21. Programs that have any remaining prior-year carryover funding will be applied to the total award amounts available to reduce the negative impact to students.

This recommendation includes an allocation in the amount of \$264,708 for Quart Mountain Arts and Conference Center (Quartz) for the first quarter of FY2021. Pursuant to the provisions of H.B. 2753 as passed by the legislature and signed by the Governor on May 21, 2020, Quartz will be transferred to the Oklahoma Department of Tourism effective October 1, 2020. Pursuant to the provisions of S.B. 4141, the master lease debt service obligation for Quartz will be paid in full prior to the effective date of the transfer to the Department of Tourism.

Institutional budgets, containing appropriations, tuition and fees, and other revolving fund income, will be presented to the State Regents for approval at the meeting scheduled for June 25, 2020. All debt service obligations will be fully funded for FY2021.

BUDGET PRINCIPLES AND GUIDELINES:

The State Regents annually approve budget principles and guidelines for institutions to use in preparing their annual budgets. The guidelines for institutions acknowledge mandatory cost increases, maintain the limits on the share of the budget to be spent on administration, and restate the financial accounting and reporting requirements. These guidelines are grounded in the principles of quality as the primary consideration, differentiation among institutions, efficiency, and seamless delivery of programs for optimal use of state funding.

Oklahoma State Regents for Higher Education BUDGET PRINCIPLES AND GUIDELINES Fiscal Year 2021

I. STATE REGENTS' BUDGET ALLOCATION PRINCIPLES

Constitutional Authority. *Oklahoma Constitution, Article XIII-A, Section 3 – The appropriations made by the Legislature for all such institutions shall be made in consolidated form without reference to any particular institution and the Board of Regents herein created shall allocate to each institution according to its needs and functions.*

State Support. The State System of Higher Education saw a decrease in state base appropriations. Institutions are facing increases in costs for healthcare, retirement

contributions, fuel, utilities, and other general operating expenses. The Regents will encourage institutions to operate as cost-effectively as possible and to invest in processes to enhance revenue from grants, contracts, gifts, donations, auxiliaries, and other earned income.

Focus on Resources. Emphasis on new approaches, efficiency and cost-saving measures will continue to be the system focus for the next fiscal year. Because of the conditions described above, institutions should investigate new approaches to offering learning experiences, designing courses, organizing academic programs, and providing administrative services on their campuses. Different approaches and processes may provide both fewer expenses and more responsive programs for constituents. State Regents urge institutions to collaborate and to share resources where it is economical to do so, and pledge to continue initiatives to ensure efficient operation of the system as a whole.

E&G Budgets. Educational and general budgets support institutions' missions of teaching, research, and public service. To accomplish the goals of the Academic Planning and Resource Allocation (APRA) system, it is the State Regents' intent to protect the operating budgets of the colleges and universities, particularly in recognition of increased mandatory costs and the need for competitive faculty salaries.

Scholarships. Funding needs for *Oklahoma's Promise*, or Oklahoma Higher Learning Access Program, and the Academic Scholars Program will continue to be a priority to ensure that awards for all eligible students are fully funded.

II. INSTITUTIONS' BUDGET ALLOCATION PRICIPLES AND GUIDELINES

Principles. Establishment of priorities in programs and services, and allocation of resources to these priorities, is necessary for the higher education system to serve Oklahoma effectively. As State Regents, governing boards, and presidents undertake to focus resources for optimal use of state funding, the FY21 budgets should reflect the following principles:

Quality – Resources should be focused on 1) increasing retention and graduation rates and 2) enhancing the quality of priority programs and courses in the institution's academic plan, including libraries and other resources for obtaining and using information.

Differentiation – Resources should be focused on enhancing the institution's clearly differentiated central academic mission and eliminating unnecessary programmatic duplication, rather than spreading dollars thinly across all existing programs and services.

Efficiency – Resources should be allocated internally within each institution to ensure operations that are as efficient as possible. Collaboration and sharing of resources within and among institutions should be encouraged.

Seamless Delivery – Resources should be allocated to ensure that students and programs are able to move among institutions easily and smoothly. Bureaucratic and unnecessary academic hurdles should be minimized for students who wish to participate in more than one institution. Programs, too, should be shared among institutions with a minimum of administrative and academic overhead.

Guidelines. Within the context of the above principles, FY21 institutional budgets should evidence these specific guidelines:

Mandatory Cost Increases – The first priority on the campuses will be funding mandatory cost increases. Estimates for mandatory costs are approximately \$25.5 million. These costs include health and dental insurance, retirement contributions, fuel, utilities, and other operating expenses.

Administrative Cost Budget Caps – For FY21, the following caps are approved for expenditures budgeted under the functional category of *Institutional Support*:

OU, OSU	10%
Health Sciences Center, Law, Vet Medicine, OSU-COM	13%
Institutions with enrollments of 3,500 FTE	13%
Institutions with enrollments below 3,500 FTE	16%

Although the caps are unchanged from the previous year, institutions are strongly encouraged to contain administrative costs at their current percentage of E&G budget.

Tuition Revenue – Institutions should demonstrate to students that revenue from any increase in tuition will be used for programs that directly benefit students, such as faculty compensation, technology, library acquisitions, and counseling services.

Use of Revenue from Dedicated Fees – Institutions that charge students special fees for library materials and services, classroom and laboratory materials, technology, etc. must ensure that the revenues are spent for the approved purpose of the fee. Likewise, traditional E&G support for the above and similar purposes should not be diminished as a result of fee revenue.

Consistency -- By law, institutional budgets must be prepared in accordance with financial accounting and reporting standards of the National Association of College and University Business Officers. Institutions will continue to submit budgets for State Regents' approval by function and object. Institutions will transmit summary budgets to the Office of State Finance by object under three activities: Educational and General, Part I (Fund 290), Educational and General, Part 2 (Fund 430), and Agency Special (700 Fund Series).

Attachments

**ALLOCATION OF STATE APPROPRIATED FUNDS
Fiscal Year 2021**

	FY'20 Total State Alloc. Funds	FY'21 Allocation Adjustments	FY'21 Total State Alloc. Funds	FY'21 \$ Chg From FY'20 Alloc.	FY'21 % Chg. From FY'20 Alloc.
University of Oklahoma:					
OU, Norman	107,160,026	(4,229,285)	102,930,741	(4,229,285)	-3.95%
OUHSC	74,265,319	(2,931,029)	71,334,290	(2,931,029)	-3.95%
OU Tulsa	6,211,618	(245,154)	5,966,464	(245,154)	-3.95%
OU Law Center	4,685,656	(184,929)	4,500,727	(184,929)	-3.95%
TOTAL, OU:	192,322,619	(7,590,397)	184,732,222	(7,590,397)	-3.95%
Oklahoma State University:					
OSU, Stillwater	95,876,935	(3,783,975)	92,092,960	(3,783,975)	-3.95%
OSU Agriculture Experiment Station	20,655,813	(815,223)	19,840,590	(815,223)	-3.95%
Cooperative Extension Division	22,471,369	(886,878)	21,584,491	(886,878)	-3.95%
OSU Center for Health Sciences	11,936,166	(471,085)	11,465,082	(471,085)	-3.95%
School of Veterinary Medicine	8,554,168	(337,607)	8,216,561	(337,607)	-3.95%
OSU, Oklahoma City	9,923,087	(391,634)	9,531,453	(391,634)	-3.95%
OSU Institute of Tech, Okmulgee	11,341,416	(447,612)	10,893,804	(447,612)	-3.95%
OSU-Tulsa	8,551,153	(337,488)	8,213,665	(337,488)	-3.95%
TOTAL, OSU:	189,310,108	(7,471,502)	181,838,606	(7,471,502)	-3.95%
University of Central Oklahoma	41,944,986	(1,655,443)	40,289,543	(1,655,443)	-3.95%
East Central University	13,659,879	(539,114)	13,120,765	(539,114)	-3.95%
Northeastern State University	28,680,568	(1,131,936)	27,548,632	(1,131,936)	-3.95%
Southeastern Oklahoma State University	14,518,771	(573,012)	13,945,758	(573,012)	-3.95%
Southwestern Oklahoma State University	17,743,937	(700,300)	17,043,637	(700,300)	-3.95%
Cameron University	16,807,337	(663,335)	16,144,002	(663,335)	-3.95%
Langston University	14,501,775	(572,342)	13,929,434	(572,342)	-3.95%
NW Okla State University	7,968,416	(314,489)	7,653,927	(314,489)	-3.95%
Oklahoma Panhandle State University	5,637,064	(222,478)	5,414,586	(222,478)	-3.95%
Rogers State University	11,175,030	(441,045)	10,733,985	(441,045)	-3.95%
University of Science & Arts of Okla	5,780,285	(228,131)	5,552,154	(228,131)	-3.95%
Carl Albert State College	5,081,511	(200,552)	4,880,959	(200,552)	-3.95%
Connors State College	5,352,159	(211,234)	5,140,925	(211,234)	-3.95%
Eastern Oklahoma State College	5,082,345	(200,585)	4,881,761	(200,585)	-3.95%
Murray State College	4,588,047	(181,076)	4,406,970	(181,076)	-3.95%
Northeastern Oklahoma A&M College	6,944,614	(274,083)	6,670,531	(274,083)	-3.95%
Northern Oklahoma College	8,142,069	(321,343)	7,820,726	(321,343)	-3.95%
Redlands Community College	5,008,688	(197,678)	4,811,010	(197,678)	-3.95%
Seminole State College	4,698,880	(185,451)	4,513,429	(185,451)	-3.95%
Western Oklahoma State College	4,533,616	(178,928)	4,354,688	(178,928)	-3.95%
Oklahoma City Community College	20,494,137	(808,842)	19,685,294	(808,842)	-3.95%
Rose State College -	16,315,619	(643,929)	15,671,690	(643,929)	-3.95%
Tulsa Community College	29,036,610	(1,145,988)	27,890,623	(1,145,988)	-3.95%
University Center of Southern Oklahoma, Ardmore	490,121	(19,344)	470,777	(19,344)	-3.95%
Section 13 Offset Funds (see attached schedule)	14,105,467	(556,700)	13,548,766	(556,700)	-3.95%
Financial Analytics Services/User Fees	2,468,062	(97,407)	2,370,655	(97,407)	-3.95%
Quartz Mountain (July 1, 2020 through September 30, 2020)	264,708		264,708	0	0.00%
Ponca City Learning Site	495,552	(19,558)	475,994	(19,558)	-3.95%
Institutions, Constituent Agencies, Centers & Learning Sites Subtotal	693,152,978	(27,346,221)	665,806,757	(27,346,221)	-3.95%

	FY'20 Total State Alloc. Funds	FY'21 Allocation Adjustments	FY'21 Total State Alloc. Funds	FY'21 \$ Chg From FY'20 Alloc.	FY'21 % Chg. From FY'20 Alloc.
Governance & Operations Support:					
State Regents' Core Operations	5,430,752	(214,336)	5,216,417	(214,336)	-3.95%
Regents' IT	1,945,769	(76,794)	1,868,975	(76,794)	-3.95%
Oklahoma Teacher Connection	285,185	(11,255)	273,929	(11,255)	-3.95%
Scholarship Administration	457,117	(18,041)	439,076	(18,041)	-3.95%
Governance & Operations Support Subtotal	8,118,823	(320,426)	7,798,397	(320,426)	-3.95%
Financial Aid Programs:					
Academic Scholars Program	6,305,863	(248,873)	6,056,989	(248,873)	-3.95%
Chiropractic Scholarships	28,317	(1,118)	27,200	(1,118)	-3.95%
Concurrent Enrollment Tuition Waiver for HS Seniors	13,516,349	(533,450)	12,982,900	(533,450)	-3.95%
George & Donna Nigh Scholarships	49,555	(1,956)	47,599	(1,956)	-3.95%
National Guard Tuition Waiver Program	1,448,153	(57,154)	1,390,998	(57,154)	-3.95%
Oklahoma Tuition Aid Grant Program	14,996,715	(591,875)	14,404,839	(591,875)	-3.95%
Oklahoma Tuition Equalization Program (Private Schools)	2,625,301	(103,613)	2,521,688	(103,613)	-3.95%
Prospective Teacher Scholarships	70,793	(2,794)	67,999	(2,794)	-3.95%
Regional University Scholarships	746,517	(29,463)	717,054	(29,463)	-3.95%
International Scholarship Program	90,848	(3,585)	87,262	(3,585)	-3.95%
Tulsa Reconciliation Scholarships/Wm. P. Willis Scholarship	35,397	(1,397)	34,000	(1,397)	-3.95%
Sub-Total Financial Aid Programs	39,913,807	(1,575,278)	38,338,529	(1,575,278)	-3.95%
Other Special Programs:					
Adult Degree Completion Program	335,747	(13,251)	322,496	(13,251)	-3.95%
Endowed Chairs Program	11,429,849	0	11,429,849	0	0.00%
EPSCoR/Research	1,850,423	(73,031)	1,777,392	(73,031)	-3.95%
Grant Programs/Economic Dev/OEIS	296,834	(11,715)	285,119	(11,715)	-3.95%
Jane Brooks School - USAO	18,156	(717)	17,439	(717)	-3.95%
Debt Service	42,524,504	(2,139,872)	40,384,633	(2,139,872)	-5.03%
Scholar-Leadership Program	205,398	(8,106)	197,292	(8,106)	-3.95%
Statewide Literacy Program	49,173	(1,941)	47,232	(1,941)	-3.95%
Student Preparation Program	788,811	(31,132)	757,679	(31,132)	-3.95%
Summer Academies Program	402,897	(15,901)	386,996	(15,901)	-3.95%
System Shared Resources					
Academic Library Databases	275,313	(10,866)	264,447	(10,866)	-3.95%
System Legal services	35,361	(1,396)	33,965	(1,396)	-3.95%
System Safety, Health & Environmental Resource Center	45,574	(1,799)	43,776	(1,799)	-3.95%
Internet 2	1,026,883	(40,528)	986,355	(40,528)	-3.95%
Teacher Shortage Incentive Program	270,406	(10,672)	259,733	(10,672)	-3.95%
Sub-Total Other Special Programs	59,555,329	(2,360,925)	57,194,404	(2,360,925)	-3.96%
Capital and Master Lease/Transfer Reserve	1,329,120	(52,465)	1,276,656	(52,465)	-3.95%
TOTAL Allocation	802,070,058	(31,655,316)	770,414,742	(31,655,316)	-3.95%

Vice President for Business and Finance Mike Coponiti summarized the FY2020-2021 budget and answered questions from the Board.

The President recommended acceptance of the proposed FY2020-2021 budget.

On a motion from Regent Ming, and seconded by Regent Lance, the Board voted unanimously to approve the FY2020-2021 budget.

4. Request to Consider No Tuition and Fee increase for FY2020-2021 - President Feaver recommended no increase in tuition and fees for FY2020-2021, stating no increase would be beneficial to students and families at this time and would give USAO a potential edge in recruiting.

On a motion from Regent Lance, seconded by Regent Cordell, the Board voted unanimously to no increase in tuition and fees for the upcoming academic year.

5. Request to Consider Setting Guaranteed Tuition Rate for FY2020-2021 – Vice President for Business and Finance Mike Coponiti gave an overview of the Guaranteed Tuition Rate. By law, the guaranteed rate cannot exceed 115 percent of the non-guaranteed undergraduate tuition rate charged to resident students enrolling for the first time for the same academic year. Beginning in the fall 2020 trimester, the resident tuition rate for FY2020-2021 will be \$213.00 per credit hour. A guaranteed rate at 115 percent would translate into a guaranteed Oklahoma resident tuition rate of \$244.00 per credit hour through the 2023-2024 academic year.

The President recommended that the guaranteed USAO rate for Oklahoma resident tuition be set at \$244.00 per credit hour for the fall 2020.

On a motion from Regent McLaughlin, and seconded by Regent Ming, the Board voted unanimously to approve the Guaranteed Tuition Rate for FY2020-2021.

6. Request to Delete American Indian Studies Program – The American Studies Program was suspended in 2017 due to several years of low enrollment. State Regents policy requires a two-year period in which to reconsider reinstating or deleting the program, 2020 will be two years. President Feaver recommended deletion of the American Indian Studies Program.

On a motion from Regent Lance, and seconded by Regent McLaughlin, the Board voted unanimously to delete the American Indian Studies Program.

7. Request to consider Change in USAO's Fall 2020 Academic Calendar – Vice President for Academic Affairs Donna Gower addressed the Board regarding changes to the fall 2020 academic calendar. Changes include classes beginning on Monday, August 17, 2020, no fall break in October, finals November 17-20, Commencement November 21, and grades due November 23. These changes will allow the fall term to end just before the Thanksgiving holiday. Eliminating fall break and ending the term before the holiday

minimizes the risk of the coronavirus being brought back to campus, allows more time for cleaning and sanitizing areas of the campus, and would allow students more time to earn money if needed. A request for exemption to modify the academic calendar has been made with the OSRHE. These changes meet all HLC requirements.

On a motion from Regent McLaughlin, seconded by Regent Lance, the Board voted unanimously to approve the changes to the Fall 2020 Academic Calendar.

8. Appointment of Regents Committees for FY2020-2021

President Feaver indicated this was a routine action by the Board in their June meeting.

BOARD OF REGENTS COMMITTEES* UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA 2020-2021

Academic and Administrative Affairs	David Ferrell, Chair David McLaughlin Vice President, Academic Affairs Vice President, Enrollment Management
Finance and Audit	Cale Walker, Chair Chris Mosley Vice President, Business and Finance Vice President, Enrollment Management
Housing and Physical Plant	Chris Mosley, Chair Diane Ming Vice President, Enrollment Management Vice President, Business and Finance Secretary, Faculty Association
Policies and Procedures	Diane Ming, Chair David Ferrell Vice President, Academic Affairs Vice President, Enrollment Management President, Faculty Association
University Advancement	David McLaughlin, Chair Kelly Wilkerson Vice President, University Advancement President, Alumni Association

Student Life

Kelly Wilkerson, Chair
Cale Walker
Dean of Students
President, Student Association
Vice President & Treasurer, Faculty
Association

***The Chair of the Board of Regents and the President of the University are ex-officio members of all committees**

On a motion from Regent Ming, and seconded by Regent Cordell, the Board voted unanimously to approve the Regents Committees for FY2020-2021.

9. Election of Officers for FY2020-2021

In accordance with the Regents Monthly Agenda Guide, Board of Regents officers for the next fiscal year are to be elected in the June meeting. Officers for the FY2020-2021 will be: Chair, Tom Cordell, Vice Chair, David McLaughlin, and Secretary, Chris Mosley.

On a motion from Regent Lance, and seconded by Regent Mosley, the Board voted unanimously to approve the elected officers for FY2020-2021.

10. Authorization for Regents Committees to Act on Behalf of Board

The USAO Board of Regents normally does not meet again until September. In the interim and if a matter of extreme importance should arise, the Chairman could authorize a special meeting of the Board. For unforeseen but necessary routine items that require Regents' action, it is recommended that the Regents' committees be authorized to act on behalf of the Board with their action ratified in the September meeting.

On a motion from Regent Ming, and seconded by Regent McLaughlin, the Board voted unanimously to approve the authorization for Regents Committees to act on behalf of the Board.

11. President's Report

- a. Pandemic Campus Planning—President Feaver called on several people for reporting.
 - Vice President for Academic Affairs, Donna Gower reported:
Online classes began after spring break and are continuing through the summer term. Faculty transitioned well and kept students moving forward. Most students have been pleased with online services received. Summer enrollment this year is virtually the same as last year, faculty again stepping up.
Academic Council is working on plans for the fall, a questionnaire will be sent out to faculty soon for feedback on needs for meeting objectives this fall.

The tech folks have been working on getting Zoom to work with lecture capture and continue to help faculty with any difficulties or equipment needs they may encounter. There is still a lot of planning needed for returning this fall.

Faculty Association President, Katie Davis reiterated how proud we all should be of how faculty have handled the situation, but it wasn't a "painless process". She stated we are not an online institution, spoke of our delivery of classes in person is what our students want. They want the interaction with professors, advisors, and other students. Faculty are spending at least the same amount of time, if not more on class preparation, advising students, helping students with problem solving, etc. Faculty are supporting students to the best of their abilities.

Director of Neill-Wint Center for Neurodiversity, Cathy Perri, commented—the switch to online classes for the neurodiversity students caused much anxiety. Faculty did all they could to assist these students with the transition to online courses without compromising rigor and content.

- Vice President for Enrollment Management and Student Services, Monica Trevino reported:

The number of students who stayed on campus during spring/summer varied between 120-140. Students staying completed a special form to show who was still on campus, policies such as visitor restrictions are in place. Activities were made available (online or virtual) to keep students engaged. Many of the students that stayed felt campus was the safest place for them during this time. Labs were locked, but available for use by students and sanitized after use.

Things being done in preparation for the fall: students will be kept distanced and safe in housing, currently placing one student per bedroom at this point and will double up as needed; orientation will be done as a hybrid using small in-person groups and virtual meetings; move-in day will be staggered over two days along with Freshman orientation. Classrooms and other spaces square footage and measurements are being gathered to determine occupancy of classrooms for use during the fall. Face masks will be required in all common spaces, but not while in individual spaces unless in a meeting and social distancing is not possible. Adjustments have been made to food services, meals were delivered during the summer, the cafeteria is now open to students. In the fall, to go option will be available along with dine in. There will not be a buffet style offering, meals/food will be prepackaged. There will not be any off-campus reservations of campus facilities until campus needs have been met. Looking at travel now, waiting on more information on in-state and out-of-state travel.

Director of Student Success Center, Misty Steele reported student tutoring and mentoring sessions are still available via Zoom. A survey

was sent out to students who hadn't registered for fall – reached out to those who responded offering support and setting them up with the appropriate offices to help alleviate obstacles.

Dean of Students, Nancy Hughes reported plans for move-in are continuing. As mentioned by Vice President Trevino, move-in days will be staggered over multiple days limiting the number of students in the halls and time allowed for moving in to control traffic flow. Counseling services are continuing virtually.

Director of Financial Aid, Laura Coponiti mentioned the Emergency Fund (CARES Act monies), students who have concerns or issues are referred to this for possible funding. Another option, student requesting professional judgement (lost income-student or parent) with additional documentation corrections can be made to FAFSA for possibly more funding. An exception was made to the summer term Fast Track Scholarship. If all other requirements are met the student could take 6 hours rather than the normally required 12 hours and not lose their scholarship.

- Vice President for Business and Finance, Mike Coponiti reported foggers have been ordered for use of sanitizing large areas efficiently and a deep cleaning company has been hired to assist custodial and housing staff. Containers of hand sanitizer will be placed in all restrooms, we are on a wait list for hand sanitizer stations which will be placed in high traffic areas for use, and individual 4 oz. bottles of hand sanitizer will be distributed to students, faculty, and staff this fall. Testing is still in discussion; the committee is looking at various vendors and options.
- Vice President for Advancement, Sid Hudson reported DACA and international students were not eligible for CARES Act money. The Foundation Executive Committee felt all Drivers should receive funds, approximately 70 students received funding from the Foundation. Several of these students were unable to go home for various reasons.

Vice President Hudson spoke briefly on the stock market and oil revenues; stated the Foundation is in very good shape. Master Plan projects are progressing, those started will be completed, starting of other projects will be slowed going forward until revenues increase or more money is raised. The Development office basically doubled money raised last year to nearly two million dollars. They will continue with their forward progress and “be ready to do even more”. The baseball facility project is almost complete. The softball facility and Habitat projects have been delayed due to rains. Fall is expected to be a busy time in and around campus.

NAIA allowing a mid-August start with schedules for fall sports having been shortened. Protocols and best practices have been sent to all schools regarding athletics start-up. Other than seniors whose seasons

were cut short last spring being allowed to return next spring to compete, spring sports have not been addressed.

- b. Reports from Others—President Feaver called on Dean of Admissions and Recruitment, Sheppard McConnell to talk about recruiting strategies.

Mr. McConnell gave a brief summary on recruiting strategies. Due to the pandemic, changes were made from the previous new student enrollment plan of a Saturday event filled with lots of purposeful activities and then a few summer dates to the current plan of enrollment days two days a week during the summer to enroll students with augmented programs online. Working with faculty and others on campus, Tuesday and Wednesday are being used for one-hour virtual events via Zoom. The goal is to make this online program an in-person program. The program has been named New Drover Enrollment Program. As of this date there should be 45+ enrolled after four events and thus far 140 signed up between freshman and transfers. Days are limited to 12-15 students to allow for better service to those students. Our online personal touch can be used as a marketing tool, meaning you won't just get a syllabus with assignments to complete. Went over yields, on track to be flat at this point. Recognition was given to Barry Feuerborn, his numbers alone are up 22% in applications for this fall and 35 registered to get enrolled.

- c. Other –
 - 1. We will gradually bring offices back online beginning June 15, 2020 with continued health and safety efforts. The campus will remain closed to the public.
 - 2. June 5, 2020, approximately 130-140 USAO students, faculty, and staff participated in a student organized campus gathering held to address current national issues following the George Floyd incident in Minneapolis.
 - 3. After a seven-year term, Regent Bill Lance will be going off the Board June 30, 2020. His leadership and support to the university have been extraordinary.

12. Remarks from Representatives to the Board

- a. Faculty Association –Remarks were submitted by Faculty Association President, Ms. Katie Davis.

13. Time and Place of Next Meeting – The next meeting will be held Wednesday, September 9, 2020, at 1:30 p.m. on the USAO Campus.

14. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” – None.

15. Executive Session – Regent Ferrell asked for a motion to move the meeting into executive session. On a motion from Regent Lance, seconded by Regent Cordell, the Board voted unanimously to move into Executive Session at 3:34pm in order to address the remaining agenda item.

a. Recommendations for Faculty and Staff Salaries for FY2020 – 2021

16. Return to Open Session – Regent Ferrell asked for a motion to move the meeting into open session. On a motion from Regent Lance, seconded by Regent Mosley, the Board voted unanimously to return to open session at 3:44pm.

a. Action Recommendations for Faculty and Staff Salaries for FY2020 – 2021

On a motion from Regent Lance and seconded by Regent Mosley, the Board voted unanimously to approve the Executive Session item.

17. Adjournment – On a motion from Regent Ming, seconded by Regent Lance, the Board voted unanimously to adjourn. Chairman Ferrell declared the Board meeting adjourned at 3:47p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.