

**UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA
BOARD OF REGENTS
MINUTES
September 8, 2021**

The Board of Regents for the University of Science and Arts of Oklahoma met Wednesday, September 18, 2021, in the Student Center Ballroom on the Science & Arts campus. Before the meeting was called to order, President John Feaver stated that advance public notice of this meeting was properly filed and displayed in compliance with the Open Meeting Law. Chair McLaughlin called the meeting to order at 1:31pm and asked for roll call. Members present: Tom Cordell, David Ferrell, Cale Walker, and Kelly Wilkerson. Members absent were Diane Ming and Chris Mosley. Also present were: President John Feaver, Vice President Donna Miles, Vice President Mick Coponiti, Vice President Sid Hudson, Vice President Monica Trevino, Director of Communications and Marketing Amy Goddard, , Director of Alumni Development Dawn Brockman, Student Government Association President Bret Ozee, Faculty Association Secretary/Treasurer Dr. Nicholas Boyde, and Vanessa McNabb, Executive Assistant to the President and Secretary to the Science & Arts Board of Regents.

Introductions: None

Presentations:

1. The Regents Staff Achievement Award- Employee of the Year Ginger London, Director of Instructional Technology was presented a plaque by President Feaver and board chair Regent McLaughlin
2. Out-going Chair Regent Tom Cordell was presented a gavel by President Feaver and board chair Regent McLaughlin

Approval of the Minutes of the June 10, 2021, meeting: On a motion by Regent Walker, seconded by Regent Ferrell, the minutes were approved unanimously.

Communications: None.

Unfinished Business: None.

New Business:

1. Personnel –

a. Appointments

Melanie Bilyeu, effective June 28, 2021, Full-time, Student Services Specialist, salary \$28,500.00

Tanner Shoemake, effective July 15, 2021, Full-time, Development Coordinator, salary \$33,000.00

Aminah Orozco, effective August 5, 2021, Full-time, Head Women's Volleyball Coach, salary \$34,000.00

Dawn Reitan-Brockman, effective August 9, 2021, Full-time, Director of Alumni and Community Relations, salary \$58,000.00

Elizabeth Keener, effective August 23, 2021, Full-time, Instructor of Physical Education, salary \$48,000.00

Kelly Brown, effective September 1, 2021, Full-time, Director of Grant and Proposals & Special Projects, salary \$90,000.00. One-year contract.

b. Changes in Status

Brisco McPherson, effective July 1, 2021, Athletic Director Emeritus, salary \$31,055.00. One-year contract.

Mike Ross, effective July 1, 2021, Athletic Director, \$52,655.00

Rachel Drechsler, effective August 2, 2021, Student Wellness and Accommodations Coordinator, salary \$40,000.00

Galen Phillips, effective July 19, 2021, Security Officer (Full-Time), salary \$23,795.00

Tyle Hankins, effective August 1, 2021, Head Baseball Coach, salary \$35,0000

c. Resignations

Hunter Bishop, Head Volleyball Coach, effective June 30, 2021

Zachary Banker, Security, effective July 16, 2021

Catelyn Perry, Director of Counseling, Disability and Career Services, effective July 31, 2021

Katie Sanders, Finance Clerk, effective August 4, 2021

Brandon Wood, Assistant Professor of Art, effective August 9, 2021

Olivia Chapman, Assistant Women's Basketball Coach ½ time and Student Life and Housing Coordinator ½ time, effective August 13, 2021

On a motion by Regent Cordell, seconded by Regent Wilkerson, the Board voted unanimously to approve the personnel actions.

2. Financial Statements – Vice President for Business and Finance Mick Coponiti covered the monthly financials with the group.

No action was necessary.

3. Report on Financial Aid for FY20-21– Director of Financial Aid Laura Coponiti reported on Financial Aid for FY20-21.

No action was necessary.

4. Request for Review and Approval of the Student Handbook – This is a five-year review. Vice President for Student Success and Human Resources Monica Trevino expressed changes were minor, mostly pertaining to information on the last few pages of the handbook. The Policies and Procedures Committee met prior to the regularly scheduled Board meeting to review and discuss the handbook.

Committee member Regent Wilkerson stated the committee recommends approval. Regent Walker seconded. The Board voted unanimously to approve the changes to the Student Handbook.

5. President's Report

- a. Oklahoma Arts Institute –Special Assistant to the President Cathy Perri led the charge for coordinating all things pertaining to OSAI being held successfully on the Science & Arts campus summer 2021. OSAI staff moved in a week prior to the student's arrival. Everyone on campus worked to make it a success. During the two weeks there were approximately 352 people on campus with 250 being students.
- b. Enrollments – Dean of Admissions and Recruitment Sheppard McConnell provided a folder containing a PowerPoint presentation. The folder itself can be customized by student, major, etc. Before going over the presentation he shared the enrollment program that was virtual this year will be in-person next year. Orientation was a 3-day event this year. The first day was all about being at Science & Arts, the second day was team building amongst the groups and inflatables in the afternoon, the third day was mostly functionality of campus, Title IX, Student Success Center, etc. In the presentation Mr. McConnell went over goals and actual numbers for fall 2021. He also shared goals for fall 2022. Current projects include onboarding text message software; in-person college fairs and visits; email campaign. As an FYI Senior Day is set for November 19, 2021 and moving forward will be on the Friday before Thanksgiving. Junior Day will always be on Good Friday.
- c. Fundraising – Vice President for Development JP Audas introduced new Alumni Relations and Development Director Dr. Dawn Reitan-Brockman. Dr. Brockman addressed to Board and expressed how happy she is to be here.

Vice President Audas distributed a folder to the Board. He talked about Cornerstone Partners to support athletics and the community. Chicken Express, Standley Systems and the USAO Foundation have already agreed to be Cornerstone Partners of the university. He then went over the remainder of the folder content which included a press release on Cornerstone Partners, Mclaughlin, Ming Foundation scholarships, bio on Dr. Brockman, and some Development project photos.

Vice President for Advancement/Foundation Sid Hudson shared information regarding the Habitat project. The project has been delayed due to the pandemic but is in its last stages.

Kelly Brown has rejoined Science & Arts as Director of Special Projects. She will be working on building a template to increase our application rate for grants serving both individuals and for institutional priorities. She will be especially concerned to promote collaboration with various groups/cities about retention and how we can attract grants to keep students on campus.

- d. New Chancellor – The Oklahoma State Regents for Higher Education are in the process of hiring a new chancellor. There are four candidates, all outside of the state though some have ties to Oklahoma.
- e. Introductions – Dawn Brockman was introduced by Vice President Audas; Kelly Brown was introduced by Vice President Hudson. Tony Hutchison will be joining Science & Arts and will oversee our sponsorship with Harding Fine Arts Academy and also our relationship with Coursera.
- f. Other – Vice President for Student Success/Human Resources Monica Trevino provided numbers on housing. We are currently at 92% capacity vs 72.5% last year.

COVID Update – Vice President Trevino shared information on incentives being offered to get vaccinated. Currently 72% of staff have self-reported being vaccinated with 38% of students self-reporting. The filtration system is updated; deployed a self-screening symptoms app; updated messaging; protocols are in place to help with contact tracing; isolation/quarantine rooms are available if needed. The COVID Advisory group continues to meet weekly. There are currently 4 positive cases reported. Three live off campus.

Vice President for Academic Affairs Donna Miles told the Board some professors are using incentives for mask wearing in the class. She also mentioned that during the summer many faculty took part in Quality Matters online training and if we have to move back to online, faculty will be better prepared.

8. Remarks from Representatives to the Board

- a. Faculty Association – Dr. Nicholas Boyde Faculty Association Secretary stated packet materials were self-reported by faculty. Faculty Association met yesterday. Dr. Boyd shared information on the work of the Faculty Handbook Committee and on class sizes. Faculty Handbook Committee is working on revisions, other Faculty Association Committee assignments are not yet complete, therefore, work has not begun.
- b. Student Association – Bret Ozee, Student Government Association President went over items submitted in the student report.
- c. Alumni Association – Dawn Brockman, Director of Alumni Development commented that the Alumni cookout held the day before classes was very successful; she will be working with the First Lady on keeping the Alumni House maintained. Homecoming (20th Anniversary) is still waiting on a theme.
- d. Staff Association – remarks were submitted by Staff Association President Dwight Yokum

9. Time and Place of Next Meeting – The next meeting will be held Wednesday, November 10, 2021, at 1:30 p.m. on the Science & Arts Campus.

10. Consideration of “any matter not known about which could not have been reasonably foreseen prior to the time of posting of the agenda” – None.

11. Adjournment – On a motion by Regent Walker, seconded by Regent Ferrell, the Board voted unanimously to adjourn. Chair McLaughlin declared the Board meeting adjourned at 3:59p.m.

Advance public notice of this meeting was properly filed and displayed in compliance with Title 25, O.S. 1981, Section 311.