

## NOTICE OF VACANCY

**Position Title:** Assistant/Associate Professor of Video Production and Interdisciplinary Studies

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**SALARY:** \$53,000.00 - \$60,000.00

**REPORTS TO:** Dean of the School of Arts and Humanities

**BENEFITS:** Institutional fringe package includes health, dental, & vision coverage, life insurance, FSA, and retirement plans.

**POSITION DETAILS:** Full-time; FLSA Exempt

**START DATE:** January 2026 strongly preferred, August 2026 possible

**RANK:** Dependent on qualifications

**SUPERVISORY DUTIES:** None

**POSITION SUMMARY:** The School of Arts and Humanities at the University of Science and Arts of Oklahoma seeks applicants for a tenure-track position in Film & Media that will serve broadly in the areas of Art, Communication, and Marketing. The successful candidate will be an interdisciplinary scholar/practitioner of media, film, and/or communication whose work engages media in their cultural, historical, technological, and global capacity. Candidates should have clearly defined research and/or creative specialization and the capacity to teach broadly across media studies.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

Faculty responsibilities include a 4/4 undergraduate teaching load or combination of teaching and coordination duties to be discussed with successful candidates, advisement, supervision of undergraduate video production, as well as school and university service. There may be opportunities for team-teaching in the interdisciplinary core curriculum. Creative/scholarly activity, broadly defined, is expected.

The successful candidate will serve as the Film & Media Program Coordinator. In this role they will collaborate with the Dean to shape the academic vision and manage the daily operations of the media program and work closely with faculty across the university, particularly in the Communication and Marketing programs, to ensure that these programs are current, relevant, and effective in preparing graduates for the workforce or further study. Key responsibilities include curriculum design, program development, and coordinating work among faculty, students, and industry partners.

### Curriculum Development & Academic Leadership

- Collaborate with the Dean to design, evaluate, and update film/media curriculum to align with industry practices and emerging trends.
- Collaborate within an interdisciplinary program including but not limited to Art,

- Communication, and Marketing to create programs that reach a broad student population.
- Assist in the creation of courses, concentrations, or certificates that expand the program's reach.
- Maintain program assessment records and support accreditation processes.

### **Program & Faculty Coordination**

- Serve as the primary liaison among faculty, students, and university administration.
- Coordinate with the dean for course scheduling, classroom and lab usage, and equipment needs.
- Support faculty with curricular consistency, program planning, and instructional resources.

### **Student & Industry Engagement**

- Provide academic guidance to students, supporting their progress and connecting them with internship and industry opportunities.
- Help organize guest lectures and workshops that enrich the academic environment.
- Develop and maintain industry partnerships to strengthen career pathways for students.

### **Instructional Contributions**

- Deliver lectures, workshops, or special topic sessions in areas of expertise. Offer mentorship to students through capstone projects, portfolio reviews, and critiques.

### **Administrative & Operational Duties**

- Assist in budget tracking, purchasing, and program resource allocation.
- Contribute to reports, proposals, and strategic planning efforts led by the Dean.
- Support long-term growth and visibility of the program through outreach and collaborations.

### **QUALIFICATIONS:**

Terminal degree preferred (some exceptions may be made for industry experience). A minimum of 2-5 years' work experience required. Understanding of a university setting and priorities preferred. Ability to work closely and cooperatively with students and faculty. Successful candidate must have extensive knowledge of video/film as well as current technology and developments in the field, such as post-production processes including video editing (including Adobe Premiere, Davinci or comparable software), and must be able to select and maintain film/video equipment and supplies to serve the University's needs. Additional knowledge and expertise video productions with multimedia support for instruction preferred. We welcome candidates whose research and teaching interests fall in one or more of the following areas:

- Media & film industry studies
- Video Production and Post-Production Experience
- Visual culture
- Content development & Marketing Experience
- Other areas within media, culture, and communications that complement the existing strengths of the department

Excellent written and oral communications skills required. Successful candidate must demonstrate a high degree of individual initiative and observe high standards of personal and professional integrity. Candidates should possess communication and interpersonal skills sufficient to work effectively with a diverse array of students and colleagues, and a disposition suited to the unique interdisciplinary learning environment of USAO. Employment is contingent upon a satisfactory background check.

**TO APPLY:** Complete the USAO application at ( <https://usao.edu/about/personnel.html> ). When completing the USAO application, please attach a letter of interest, a detailed resume, three (3) professional/academic references, and any necessary transcripts.

**ABOUT USAO:** The University of Science and Arts of Oklahoma (USAO) is a public liberal arts college located in Chickasha, Oklahoma, about 40 minutes from Oklahoma City, and is a member of the Council of Public Liberal Arts Colleges (COPLAC). It is charged by the Oklahoma State Regents for Higher Education “to provide an outstanding general education program for the State of Oklahoma with strong offerings in the liberal arts and sciences. The experience will feature interdisciplinary team-teaching and will extend throughout the undergraduate experience.” To support this charge USAO is directed “to assemble a faculty whose interests, knowledge, and experiences transcend their specialized fields of graduate study and who are dedicated to liberal arts education.” For more information about USAO, see [www.usao.edu](http://www.usao.edu).

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

This institution, in compliance with Titles VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and other federal laws and regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to, admissions, employment, financial aid, and educational services.