



USAO Executive Meeting

Date: October 6, 2025

Time: 8:00 AM

Location: USAO Cafeteria

1. Call to Order

- Roll call
 - President D. Guillen
 - Vice President T. Chatman
 - Treasurer T. Albao-Cozad
 - Secretary T. Buchanan
 - Advisor C. Roberts
 - Advisor D. Reitan-Brockman
- Approval of minutes

2. Reports

- *Advisors*
 -
- *President*
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- *Vice President*

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- *Treasurer*

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3. Discussion and Action Items

- Committee Proposals Update – Discussion and possible action

Notes: _____

Outcome: _____

- Website Update – Discussion and possible action

Notes: _____

Outcome: _____

- New Senator – Discussion and possible action

Notes: _____

Outcome: _____

- Potential Training Ideas for Senate – Discussion and possible action

Notes: _____

Outcome: _____

4. Adjournment

- Meeting adjourned at [Time]

Minutes prepared by:

Date: