



UNIVERSITY OF SCIENCE AND ARTS OF OKLAHOMA

Disability Services
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Psychiatric Disabilities —Required Documentation

Disability Services will accept current (no more than one year old) diagnoses of psychiatric disabilities that are based on comprehensive and appropriate diagnostic evaluations completed by trained and qualified (i.e., licensed or certified) professionals (e.g., psychologists, psychiatrists, neuropsychologists, school psychologists, certified professional counselors, or licensed social workers).

The diagnostic report must include the following:

1. Clinical interview, relevant historical information, age at initial diagnosis, duration and severity of the disorder, discussion of medications, review of past and current academic achievement, and history of disability accommodations and their effectiveness.
2. Procedures used to diagnose the disability (include a list of all instruments used in the assessment and test scores as applicable)
3. Discussion of the assessment results.
4. DSM-IV diagnosis (include all five axes).
5. Diagnostic summary statement that includes the following:
 - a. Clear statement that a disability does or does not exist. Terms such as “appears,” “probable,” and “suggests” in the diagnostic summary statement do not support a conclusive diagnosis.
 - b. Clear statement specifying the substantial limitations to one or more major life activities. If the limitations are in learning (e.g., reading, mathematics, and written expression), an appropriate psychoeducational evaluation must be administered to document ability/achievement discrepancies.
 - c. Discussion of medications and their impact on academic functioning (e.g., concentration, attention, sedation).
 - d. Recommendations for essential accommodations relative to the diagnosed disability, including rationale.
 - e. Duration for which these accommodations should be provided based on the current assessment.

Note: Due to the changing nature of psychiatric disabilities, an updated narrative specifying diagnosis, medication, and current functional limitations is required annually.